Scatchet Head Community Club
Board Meeting Notes
April 10, 2024

Meeting was called to order at 6:30 pm by President Jake Mead.

Attendance:

Board members in attendance:

Fred Anderson, Kristin Bennett, Lilya Rorabeck, Tara Long, Andy O'Donald, Jake Mead, Sandra Anderson, and Rachel Martinez. Absent: Greg Gundel

Office Manager:

Maria Reyes

Community Members:

Jordan Boyer, Andrea Boyer, Jan Eaton, Lori Reiter, Cynthia Butler, Michelle Woodward, Jaci Mach

Approval of March 13, 2024 Board meeting Minutes:

Motion by Tara, second by Fred, approved unanimously

Opening remarks and Community welcome:

President Jake Mead welcomed community members and asked them if they had any input/remarks.

- Andrea Boyer asked who she should contact regarding a broken pipe and was instructed to contact the county as it is on a county road.
- Lori Reiter requested that there be another pool committee meeting – to keep abreast of costs and other issues.
- Jaci Mach expressed concern about the trash dumping on Samish. She was informed Maria has talked with the Public Health and Sheriff – the trailer is on the road so Public Works is

going to come out and the Sheriff has a case open for it. All members on that road have been notified that there is dumping and they should take measures to secure their property. If anyone sees violators they should contact the Sheriff immediately.

Treasurer report – Fred

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ii. Sewer District

g. Onboarding new caretaker John
   i. overseeing apartment renovation
      1. is that we can allow full time live in April 13th
   ii. Heavy organizing and inventory being done of equipment and tools
      1. We have made several dump runs and donations
   iii. Clean up of yards and planning for organized storage of equipment

2) Pool:

a. Pool re-opening has been started
   i. Jerry came back to help John for 2 days of training
   ii. Both John and I took the WA State Course for Pool maintenance and have certs.

b. Will be purchasing a few items for pool furniture
   i. New equipment rack is needed
   ii. Chairs, etc. on hold until patio in.

c. Will be putting a schedule together for this season
   i. Considering input from community about hours
      1. Reviewing maintenance schedules

d. Have 1 confirmed attendant and possible 2nd
   i. Would be ideal to have 4 like last year to cover all shifts easily

e. Have quotes from Ken's pool for:
   i. Changing to salt water
   ii. Auto chlorinator
   iii. Vacuum robot
   iv. Resurfacing the pool – partial and full

delayed going to bid and both contractors I've spoken with agree that doing George before that project would be a waste.

- Still working to get response from Lakeside Industries regarding a quote.
- Agreed to follow-up with Evergreen regarding blackberry trimming after two unresponsive calls from Maria.
- Spent time with Maria to identify QuickBooks Online Advanced as the correct upgrade path given the discontinuation of the current software.
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Arch & Plats – Rachel/Jake:

No new covenant violation forms were received this month.

Facilities – Greg:

Facilities Committee report:

New Caretaker onboarded

1. Renovation of Apartment has been happening since March 1st with expected finish date for move 4/12. As of 4/6/24, the project is within the $10,300 Reserve Fund Budget. This was accomplished with some very generous donations and volunteer work that have helped to reduce costs.
    a. New Floors completed
    b. Kitchen install will be complete 4/12
    c. Finish work to be completed 4/6
    d. New paint on walls/ceiling to be completed by 4/9
    e. Toilet installation to be completed by 4/9
    f. Waiting on Electrician quote for some minor work to be completed this month
2. Pool Patio installation is scheduled to start mid-May by Greenbank Concrete
3. Sheds and Yard are being inventoried and organized
    a. Majority of junk items have been taken to dump
    b. Hazardous chemicals will be taken to the County Haz Waste facility by end of April
    c. Tractors and lawn mowers will be overhauled and have needed maintenance
        i. Have one John Deere that will need to be reviewed for disposition, currently not working with multiple broken parts, has been sitting in shed for a while
4. Pool opening

    Procedures were started on 4/1 – no jokes!

    - John has attended pool operator training by WA State Health Dept

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Wreath Making

Aesthetics Committee – Lilya

Patio project moving along – work beginning mid-May. Will be completed quickly and allow residents to enjoy this new spot.

Pool Committee – Kristin:

No updates – excited for the pool to open!

Old Business:

Handling of verbal requests from community members (these are not covenant violations)

New Business:

Shall we bring in a part-time accountant to update 3 or 4 items in QuickBooks to correct some long-standing issues.

Adjournment of regular meeting, at 7:10 pm

Board then went into Executive Session

Minutes Approved ✓ As Written. ✓ As approved

[signature]: 5-8-24

SHCC Board Secretary