



Scatchet Head Community Club

Board Meeting

July 12, 2023

Engage the Community:

- July 3rd event went well. Everyone had a good time and volunteers were thanked for helping out.

Emergency Planning Committee Report

- Several individuals were contacted to see if they would be interested in becoming a block captain. They are considering it and have not made a decision.
- Information/forms packets and an FRS handheld radio & accessories have been prepared for those that have accepted becoming a block captain. These will be delivered the first two weeks of July. In person and remote training on how to use the radios will be completed in July.
- Donations are being collected for additional handheld FRS radios for block captains and for basic emergency supplies to be stored at the SHCC. Disaster response forms based on CERT recommendations are also being copied and will be located where emergency supplies are going to be stored as well as at several additional locations (CERT trained individuals' homes) in the Scatchet Head Community.
- The AED has been installed at the SHCC. The second unit to be installed on Blakely is in the works with a community member volunteering to allow for the unit to be installed on their property.

New Business:

- Rachel discussed the preparation for the annual meeting in August and asked board members to submit their committee reports to her by 7/26/2023 so they can be added to the PowerPoint presentation.
- Maria asked requested community members be allowed to submit covenant violation investigation via email providing the same information on the current form was contained in the email. After a brief discussion the board had no objection and agreed.
- Greg asked for input on updating job descriptions to align with the current job roles being performed at SHCC. After a lengthy discussion and input Greg will start to draft updated versions and work with the new board to finalize them.
- Greg talked about the new pool patio design project proposal he and Lilya put together. The board decided to postpone its review and vote until Lilya returned so she could present the proposal and answer and questions about the options.

Board entered into Executive session at 7:23pm

Adjournment of regular meeting at 7:30pm



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- Websites/ social media
 - Website Usage
 - 315 (+17%) Unique visits for the previous month
 - 813 (-1%) Page View w/ 2.6 pages per unique visit
 - Facebook page Usage
 - 247 (+3) Followers (Main) / 106 (+2) (Pool Page)
 - 1.3K (+81%) people reached / 80 (-62%) (Pool page)
 - 356 (+439%) Engagement / 5 (-74%) (Pool page)
 - NextDoor
 - Nothing to report

Roads and Bluff Report

- Willow rounds of wood removed
- Ditch work now completed, and catch basin work will be in late June or July
- Working on a new Hill Slide Action Plan
- Sato's lot was cleared 5-10 & 5-11.

Arch and Plat:

- 3 violation forms were received and are under review.

Facilities:

- Again, little to report. This in no way reflects a lack of activity by Jerry. Most things accomplished during the summer months are small maintenance items or pool and grounds maintenance. Preparation for the July Fourth party and associated cleanups of the clubhouse from bookings through the month of June also impact labor time.

Aesthetics:

- Pool patio design project proposal will be discussed under new business



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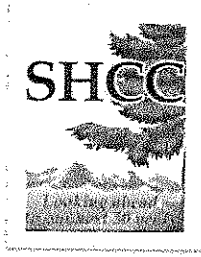
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- **Reserve Study** – Samdal sent forms in preparation for this year's study. Maria and Peter will fill them out.
- **San Juan Foreclosure Property:** We are expecting the last of the legal ownership paperwork to arrive shortly from the county. Once in hand the Board will need to decide if the property will be sold as is or if some repairs are needed to the septic system and removal of the trailer and other structures are needed before a sale can take place.

Office Manager Report

- General Office items of Note:
- No large projects this month for the office!
- Pool
 - Pool Committee
 - Have not met but have had email correspondence around hours of pool
 - Attendants
 - Swim Lessons
 - Swim lessons started July 5th!!
- Reservation System
 - Many busy weekends coming up!
- Escrows
 - 1 property in Pending Escrow
 - 2 new member(s) processed in July
 - several new rental members pending
- Liens
 - 2 Liens in process
- Covenant Violations
 - 3 Covenant violation forms received
- Building Application
 - 0 Application received/ approved
- Scanning
 - Work in progress



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Board Meeting

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Called to Order at 6:30PM

Attendance:

Board:

In attendance: Rachel Martinez, Peter Sprinz, Kristin Bennett, Greg Gundel, Jake Mead, Fred Anderson, Eric Cooper, Beth Itaya. Absent: Lilya Roraback

Office Manager:

Maria Reyes

Community Members:

Alexandria Boyer, Jordan Boyer, Seanea Helland, Damen Helland

Approval of June 14th Board meeting Minutes:

Motion by Peter, second by Fred, approved unanimously

Opening remarks and Community welcome:

Rachel welcomed everyone to the meeting and stated there was an increase in crime happening on the south end of the Island including graffiti found along lower George Drive and asked that community members report any suspicious activity to the sheriff's office. Community members were asked for any input/remarks. None were received.

Treasurer Report:

Peter discussed the monthly report:

- Total in all accounts including CD's and reserves is at \$476,481
- CDs. \$154,000 CD at 5.05% matures 8/7/2023, \$52,000 was extended for 3 months at 5.3% and matures 9/11/2023. and \$100,000 CD at 5.15% matures 8/21/2023. Greg Gundel, who will remain on the Board for the next term, will manage the CDs for the time being.
- Reserves we are at 47.3% of full funding.
- Money owed is at \$91,668.
- Money collected was \$7,682 for last month. Assessments are at 94%. 93% of the lots have been paid for in full.
- Money spent is at \$120,190 this year.
- Remaining budgeted amount for the year is \$134,379 which is normal.

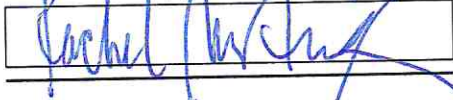


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Minutes Approved _____ As Written. _____ As approved



Date: 8/9/2023

, SHCC Board Secretary

