

Scatchet Head Community Club Board Meeting

October 11, 2023

Meeting was called to order at 6:30 pm by President Jake Mead

Attendance:

Board members in attendance:

Tara Long, Rachel Martinez, Jake Mead, Fred Anderson, Lilya Roraback, Andy O'Donald.

Office Manager:

Maria Reyes

Community Members:

Alexandria Boyer, Jordan Boyer, Katherine Peterson

Approval of September 13, 2023 Board meeting Minutes:

Motion by Rachel, second by Tara, approved unanimously

Opening remarks and Community welcome:

Jake opened the meeting and community members were asked for any input/remarks. Jordan Boyer mentioned the upcoming Great Shake Up drill, and said he knew Fred would provide additional information on it during his Emergency Preparedness Committee report.

Treasurer report – Fred

Fred shared the Accounts Receivable, Budget Comparison, and the year-to-date budget comparison to actual expenses.

Insurance costs have gone up

Budget Remaining: \$43K left in budget. \$20k per month average spending

Treasurer Accounts - Payment plan people are slowly getting paid up, some need reminders or face fees/liens. Accounts receivable collections are at 98%. \$92k is the total that is still owed (assessments, fines, late fees, interest charges)

Reserve fund is at 49.6% (\$269k) \$4k a month deposited from assessments

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Office manager report – Maria

1) General Office items of Note:

- a. Insurance renewals in process
- b. Business license renewed and Yearly reports submitted to state
- c. Bank signer changes in process- almost complete

2) Pool

- a. Have started the winterizing of pool and pool patio
- b. End of season evals completed
 - i. Lots of great feedback from attendants for next year
- c. Have started gathering pool furniture information to take to Aesthetics Comm

3) Reservation System

- a. Picking up again for fall events
- b. We have several weddings coming over the next year
 - i. Timing of major projects may wish to be considered when scheduling

4) Escrows

- a. 0 properties in Pending Escrow
- b. 3 new member(s) processed in October
- c. 0 new rental members processed

5) Liens

- a. Nothing to report

6) Covenant Violations

- a. 0 Covenant violation forms received

7) Building Application

- a. 0 Application received/ approved

8) Scanning & Mapping

- a. Work in progress

9) Community Input

n/a

10) Websites/ Social Media

- a. Website Usage
 - i. 193 (-39%) Unique visits for the previous month
 - ii. 479 (-49%) Page View w/ 2.4 pages per unique visit
- b. Facebook page Usage
 - i. 264 (+5) Followers (Main) / 108 (+2) (Pool Page)
 - ii. 926 (+232%) people reached / 198 (+38%) (Pool page)
 - iii. 7 (-77%) Interactions / 4 (-71%) (Pool page)
- c. NextDoor
 - i. Nothing to report

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Emergency Planning Committee Report: Fred

The Committee did not meet formally during September 2023. Instead, two working meetings with block captains were held to discuss communications and participation in the upcoming Great American Shakeout Drill October 19 at 10:19 in the morning.

Fred and Jordan met with the block captains and Water Board radio people and went over the drill scenario and “practiced” radio communications for the upcoming drill.

Fred will deliver clipboards and forms that can be used to capture data during a drill or actual event.

Approximately 50% of the homes in the Scatchet Head community now have block captains and a block captain from Maple Point has joined the group.

Over the air radio practice has been held with block captains and water district radio people several times now.

There will be a Time-Change Sunday community training session planned here at the SHCC clubhouse again this fall (Nov 5). The usual home preparedness planning information will be covered as well as plans shared on how CERT, Red Cross and other community volunteers will be organized to support a real emergency or disaster. The Emergency planning committee would be glad for help from the Community Engagement Committee if they would like to help with the community event.

Arch & Plats – Rachel/Jake:

No violation forms were received this month, so there is no report

Engage the Community - Tara

October 2023:

Halloween House Decorating Contest
Register for the contest no later than 10-23-2023
Pick up a ballot from the office starting 10-27-2023 – treats for kids
Return ballot by 11-2-2023
Winner announced at 11-8-2023 Board Meeting
(one entry per household, must have member name and lot number on ballot)
*** need to announce winners / distribute prizes****

November 2023:

1. November 5th – disaster preparedness meeting ETC to contribute funds towards food/refreshments
2. Sunday the 19th – Paint and Sip - Pumpkins and Sunflowers - 2pm - Treats \$25.00 per person, limit of 10 people

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December 2023:

Charcuterie class – Dec 6 th - 6pm

Charcuterie Class \$100.00 PP (includes board, all the food and 2 glasses of wine) - at least 8 people needed to sign up Class

House Decorating Contest

\$100.00

\$75.00

\$50.00

Toy Drive – Readiness to Learn

Come decorate the tree – hang out – social hour – week of November 27 th
– coffee / cookies – drop off toy for RTL - \$50.00

Pool Committee – Kristin:

Explore apps that may assist in checking people into the pool.

Get information from the committee regarding timelines, any necessities/proposals for next pool season.

Wiring – building has 200 amp service – upgrading to 320 or 400 amps would prevent lights from dimming in the office but not improve pool electrical service.

Aesthetics Committee – Lilya

Lilya will get together with Greg when he returns from Croatia to go over the plans again and Get the bid for the footings, etc. and submit it to the office.

Old Business:

The Reserve Study is updated and ready to send in to Samdal

New Business:

2024 Project Plans need to be submitted for planning purposes

Fine/Fee Policy – should be updated to include forgiveness and write-off leniency at the board's discretion for people who cooperate and show good faith efforts.

Vacation Hours policy – needs to be updated for clarity of community policies going forward.

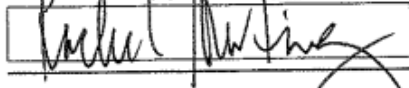
**Scatchet Head Community Club
Board Meeting**

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Donna Peebles resigned from the board. Sandra Anderson was presented as a candidate to replace her. Rachel moved that Sandra join the board as a new director. Tara seconded and the motion was passed unanimously.

Adjournment of regular meeting at 7:20pm

Minutes Approved As Written. As approved



Date: 11/08/2023

, SHCC Board Secretary